

**Safety Committee**

**Meeting Minutes**

**Date:** September 3rd, 2024 (every 1st Tuesday of the Month)

**Time:** 8:00 am – 9:00 am

**Location:** SAB 211 **Zoom:** [**https://4cd.zoom.us/j/87153959380**](https://4cd.zoom.us/j/87153959380)

**Meeting ID:** 871 5395 9380 **Passcode:** 404986

| **Voting Members** |
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| **Chairperson**: Robert Bagany  **Managers**: Nick Dimitri, Lt. Charles Hankins  **Faculty**: Ellen Coatney, Natasha Lockett, Ruth Gorman, Thuy Dang  **Classified**: Vacant  **Students**: Pamela Fuentes, Max Stemmle  **Representatives:** Finy Prak (MCHS Principal), Michael Griffith (CCCSIG Rep), Jerry Johnson (CCCCD Risk Manager) |

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| **Non-Voting Members** |
| **Managers:** |

Present: Robert Bagany, Lt. Charles Hankins, Moises Urbina, Nick Dimitri, Natasha Lockett, Maya Jenkins

Zoom: Jackie Ore, Pamela Fuentes

Called to order at 8:10 a.m.

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| **Item** | **Outcome/Decisions** | **Action Items** |
| 1. **Welcome and Introductions** |  | N/A |
| 1. **Review Current Agenda** |  | N/A |
| 1. **Public**   **Comments /Announcements**  **(2 minutes each)** | No Public comment. | Informational/Discussion |
| 1. **Standing Items** | 1. Accident/Injury and Incident Reports – Lt. Hankins   There were eight medical incidents, two of which were accident related.  5/13 - Student suffered panic attack while sleeping in car.  5/15 – Metal panel fell and hit someone. Another person collapsed and hit their head.  5/23 – Staff member hit their head on a beam  5/25 – Student suffered allergic reaction to soymilk  7/1 – Person fainted in lot seven while waiting in food pantry line  8/27 – Student experienced chest pains   1. Evacuation Reports – Lt. Hankins   Last evacuation drill was 5/15 with science building. Next evacuation drill will be held on 9/18/24 with Early Learning Center.   1. Facilities and Construction – Robert Bagany   Lockdown doors in science building now accessible, however, there are some that are still required. | Reconvene evacuation trainings.  Follow up with Security 101 for training on lockdown button. |
| 1. **Facilities Master Plan Update** | No update, topic closed due to completion at the campus level. | None. |
| 1. **Action Items/Discussions** | Pamela Fuentes –  Fire lanes are out of compliance, faded, needs repainting. | Working with contractors to come out and submit a proposal for work needed. |
| 1. **Adjournment –** Future Meetings on Wednesdays:   10/1/24, 11/5/24, 12/3/24  2/4/25, 3/4/25, 4/1/25, 5/6/25 | Meeting adjourned at 8:58 a.m.  Next meeting Tuesday, October 1, 2024 at 8:00 a.m. |  |